

## Programming Users

To Program Users, proceed as follows:

Enter a valid User code

? ? ? ?


Do you want to Arm System?

Press  / Menu

Do you want User Menu?

Press  / Yes

Do you want to View Event Log?

Press  until the display looks like this:


Do you want to Setup Users?

Press  / Yes

Do you want to Setup Users?

Press  / Yes

Setup Users  
User 02:

Select a user ? ? or use the  key to search

Setup Users  
User 10:

To Program a Code

Press  / Yes

Enter User Code>  
\_\_\_\_\_

Enter the new User code

? ? ? ?

(The code can be 4, 5 or 6-digits long)

Press  / Yes


See next page...

To Assign a TAG

Press  / Area

Add TAG To User?  
1=New, 2=Import

Press ,  or

 / No to exit.

Present TAG NOW !

Present the TAG to The 'Prox' symbol on the keypad

(A confirmation tone will be heard)

From Previous page...

```
User 10 areas >  
> A***** <
```

Use keys **1** - **8** to select/deselect areas then press **✓/Yes**

```
User 10 Type is>  
Not in Use
```

Use keys **1** - **8** to select a User type or use the **⬆** key to search  
(Refer to page 45 for a list of available User types)

```
User 10 Type is>  
Standard
```

Press **✓/Yes**

### These options are only displayed if a Custom User type is selected

Press **⬆** to scroll through options and press **X/No** to select the option  
(‘Letter’ = option IS selected, ‘Star’ = option is NOT selected).

```
Arming  
>A D O * * * * F
```

Press **✓/Yes** when finished

```
User 10 Option 1  
A D O * * * * F
```

Press **✓/Yes** to select ‘Options 2’ and press **X/No** to edit

```
Access User Menu  
>U * * * * * O
```

Press **✓/Yes** when finished

```
User 10 Option 2  
U * * * * * O
```

Press **✓/Yes** to select ‘Config’ and press **X/No** to edit

(The following option is only displayed if ‘User Menu’ has been selected, see above)

```
Change Own Code  
>C Z * * * * E * *
```

Press **✓/Yes** when finished

```
User 10 Config  
C Z * * * * E * *
```

Press **✓/Yes**

```
User 10 Locked>  
by timer .....
```

Use keys **1** - **8** to select a timer if required then press **✓/Yes**

```
User 10 Name is:
```

Press **X/No** to edit the User name text, press **✓/Yes** when finished

(For details on programming text please refer to page 51). Press **✓/Yes**

**This option is only displayed if a User with the 'Door Strike' attribute is selected**

```
User 10 Door Ct1  
> ***** <
```

Use keys **1** - **8** to select/deselect doors then press **✓/Yes**

```
Add TAG To User?  
1=New, 2=Import
```

Press **1** to assign TAG **2** to import or **X/No** to ignore TAG programming

```
Present TAG NOW !
```

**Present the TAG to the 'Prox' symbol on the keypad**

(A confirmation tone will be heard)

Press **☰/Menu** when finished

Press **↻/Reset** to exit the menu

The display will return to normal.

## Deleting Users

**To delete User codes proceed as follows:**

Ensure that Setup Users is selected, the display should look like this:

```
Setup Users  
User 02:
```

Select a user **?** **?** then press **✓/Yes**

```
Enter User Code>  
_____
```

Press **↻/Reset**

```
Do you want to  
DELETE User 02
```

Press **✓/Yes** to confirm deletion of the selected User code

Press **☰/Menu** when finished

Press **↻/Reset** to exit the menu

The display will return to normal.